

**STATE PROGRAMME COMMITTEE, (BLINDNESS)**  
**NATIONAL PROGRAMME FOR CONTROL OF BLINDNESS**  
**RAJASTHAN, JAIPUR**  
**TENDER NOTICE**

Endst. No. NPCB-2015/ 861

Dated 9/3/15

Open Tender are invited from the registered or their sole authorized distributors/sole agents in two sealed envelope (Technical & financial bid in two separate envelope sealed ) for Refraction of Children, Purchase & Distribution of Spectacles of Rs. 30.00 lacs approximately as per detail given below:-

| Sr. No. | Name of the Item                                                                  | Qty.  | Due date of Opening of Tender | EMD (In Rs) |
|---------|-----------------------------------------------------------------------------------|-------|-------------------------------|-------------|
| 1.      | Spectacles for School Children (Onsite Delivery with Screening and one follow up) | 10920 | 25.3.2015                     | Rs. 60,000  |

**Terms & Conditions:-**

1. The Competent authority reserves all right to reject any or all the tender without assigning any reason.
2. The uploaded Tender Document duly signed and stamped along with EMD, in the shape of Fixed Deposit Receipt (FDR), and other relevant documents, must be submitted in physical form, in the office of the Director (P.H.) & Chairman State Programme Committee (Blindness), Jaipur on or before the dated 24.3.2015 by 11.00 AM on any working day. Tender without submission of EMD may be rejected straightway. The Technical Bid will be opened on due date 25.3.2015 by 3.00 PM
3. Opening of price Bid to be intimated to all the qualified bidders separately.
4. The Tender can approach in the office of Director (P.H.) & Chairman State Programme Committee (Blindness) Rajasthan, Jaipur on any working day, in case any query/clarification regarding tenders.

For

The Director (P.H.) & Chairman  
State Programme Committee, (Blindness)  
National Programme for Control of Blindness,  
Swasthya Bhawan, Tilak Marg,  
Rajasthan, Jaipur

**OPEN-TENDER DOCUMENT**

**FOR**

**REFRACTION & SUPPLY/DISTRIBUTION OF**

**SPECTACLES FOR SCHOOL CHILDREN**

**FOR STATE PROGRAMME COMMITTEE,(BLINDNESS)**

**RAJASTHAN, JAIPUR**

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## CHAPTER-1

FROM

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TO

The Director (P.H.) & Chairman  
State Programme Committee, (Blindness)  
National Programme for Control of Blindness,  
Swasthya Bhawan, Tilak Marg,  
Rajasthan, Jaipur

Memo No. NPCB  
Dated:-

Subject:- Submission of tender for Refraction of Children in various district of Rajasthan  
& supply of Spectacles for State Programme Committee, (Blindness), National  
Programme for Control of Blindness, Rajasthan, Jaipur

Dear Sir,

With reference to your above- mentioned notice inviting tenders, I/We hereby offer to do Refraction of Children & supply Spectacles for State Programme Committee, (Blindness) National Programme for Control of Blindness, Rajasthan, Jaipur. I/We shall supply the material truly and faithfully as set forth in the attached terms and conditions. I/We shall be responsible for all complaints as regards the quality of products and in case of any dispute. the decision of the director & Chairmen SPC (NPCB) Rajasthan, Jaipur shall be final and binding on me/us.

A Fixed Deposit Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_ drawn on \_\_\_\_\_ intended for the prescribed for the prescribed amount of Rs. \_\_\_\_\_ in favour of State Programme Committee, (Blindness) payable at is enclosed, as earnest money as desired.

I/We shall have no claim to the refund of earnest money prescribed against this tender in the event of my/our non compliance of the contract, provided such contract is implemented within the period of validity of my/our tender.

I/We further understand that my/our earnest money shall stand forfeited in case of unsatisfactory supply of material/ violation of any term, or if I/We withdraw my tender at any stage during the period of validity.

My/our tender shall remain valid for a period 90 days from the last date prescribed for submission of the tender against the above-mentioned notice.

My/our tender along with terms and conditions with relevant columns and annexure duly filled in under my/our attestation and with each page of the tender paper including the enclosed terms and conditions signed by me/us (in the capacity of sole owner/general or special attorney attached) is submitted for your favorable consideration.

I/We have read the enclosed terms and conditions carefully and have signed the same in token of our absolute and unqualified acceptance. My/Our tender constitutes a firm offer under the Indian Contract Act, 1872 and is open to an acceptance in whole/my/our offer, if accepted on the attached terms and conditions will constitute a legal binding of Contract Act 1872.

Thanking you,

Yours Faithfully,

Place:

Signatures of tender with stamp &

Dated:

Fully Address

**TERMS & CONDITIONS FOR THE REFRACTION & SUPPLY/DISTRIBUTION OF  
GLASS IN VARIOUS DISTRICT OF RAJASTHAN & STATE PROGRAMME  
COMMITTEE (BLINDNESS) UNDER DIRECTOR (P.H.) & CHAIRMAN SPC NPCB,  
ADMINISTRATION**

1. THE SEALED TENDER SHOULD BEAR THE ADVERTISEMENT NO. AND IT SHOULD BE CLEARLY MENTIONED AS TENDER FOR \_\_\_\_\_ DUE ON \_\_\_\_\_ TENDER SHOULD BE IN TWO PARTS (1) TECHNICAL BID AND (2) PRICE BID.
2. Unsealed tenders will not be entertained.
3. The tender must be accompanied with Earnest money of Rs.60,000 in the shape of Fixed Deposit Receipt (FDR) or Term Deposit Receipt from any Scheduled Bank in favour of the " State Programme Committee, (Blindness)" Rajasthan, Jaipur valid for one year.
4. Tender without earnest money or short of it, or not in forms specified above will not be entertained and shall be rejected straightway.
5. Earnest Money deposited with State Programme Committee, (Blindness) Rajasthan, Jaipur in connection with any other tender case even if for same/similar materials/stores by the tenders will not be considered against this tender.
6. Rate should be quoted for State Programme Committee, (Blindness) Rajasthan, Jaipur including eye checkup, refraction & fitting of glass including distribution of glass to various school in Rajasthan.
7. Frame size: For children aged 6-14 years, Frame material-Good quality sheet/Polycarbonate/Metal colored, Powder-From 0.25 to 8.00 Diopters spherical (+or-) or more with cylindrical powder as per requirement.
8. Sales Tax will be paid if applicable, provided it is made clear in the tender that Sales Tax will be charge extra otherwise it will be presumed that the same is included in the rates quoted. Similarly mention should be made in respect of any other tax/duty of payment etc. which may be intended by the tenders to charge extra over and above the rates quoted. Actual payees receipt for such charge shall have to be provided when called for " No claim" for any charges which is/are not specified by the tenders in the tender shall be entertained at a later stage.

9. Rate should be mentioned both in figure as well as in words.
10. The Public Sector Undertaking of the State Government shall be exempt from furnishing security money.
11. The Director (P.H.) & Chairman State Programme Committee (Blindness) Rajasthan, Jaipur Reserves all right to accept or reject the goods, if the same are not found accordance with the requirement description/specification.
12. The Director (P.H.) & Chairman State Programme Committee (Blindness) Rajasthan, Jaipur Reserves all right to accept or reject any tender without assigning any reason and also has right to impose/relax any term of condition of the tender.
13. Each page of tender schedule should be signed by the tenders with seal of the firm.
14. The Firms may submit their tender on or before 24.3.2015 till 11.00 AM there after no tender will be accepted.
15. The Tenders shall be opened at 12.30 PM on the same day i.e. in the event of the date of receipt of opening of tender being declared a holiday by the ----- Administration. the due date of receipt /opening of the tender will be following working day at the same hours.
16. Tender brought personally should be handed over to Dr. M.I. Bharti Joint Director (Blindness) Room No. 209 Swasthya Bhawan C-Scheme, Jaipur (Raj.)
17. Tender should be in the sealed cover in two separate Scaled envelops one for technical bid and other for price bid. The earnest money should be attached with the technical bid and not with the price bid. Tender received without earnest money will not be entertained.
18. Advance Payment Through I.C. will not be made.
19. Penalty:- The Director (P.H.) & Chairman State Programme Committee (Blindness), Rajasthan, Jaipur reserves the right to impose penalty if tenders fails to supply the material within stipulated period from the date of placing of supply order. Penalty @0.2% of value of delayed portion of supply per day subject to maximum 10% of value of delayed portion of supply orders will be lived. The Director (P.H.) & Chairman State Programme Committee (Blindness), Rajasthan, Jaipur reserves the right to relax the penalty clause if there is some genuine reasons for delay. The

- supply order will be terminated if supply is not made within stipulated period or further extended period, allowed by the The Director (PH) State Programme Committee, (Blindness) Rajasthan, Jaipur
20. Tender offer should be typed and should be not be hand written.
  21. The tender form is not transferable.
  22. The rates quoted will be valid for one year from the date of the commencement of supply order and the same cannot be changed at a later stage.
  23. Supply order will be placed separately.
  24. The rates should be quoted in Indian Currency.
  25. Any conditional tender or any deviation from the terms and conditions of the tender shall be liable to be rejected.
  26. The Director (P.H.)& Chairman State Programme Committee (Blindness), Rajasthan, Jaipur reserves the right to purchase the material at the risk, cost and responsibility of the supplier, in case of non-supply, short supply and supplies not conforming to the specification. all expenses including excess payment in risk purchase shall be adjusted against security deposit/outstanding payment the same shall be recoverable from the supplier.
  27. In case of violation of any term and condition, security/earnest money of the tendered shall be forfeited in full or part at the entire discretion of the Director.
  28. The supply as per specification/standard etc. shall have to be made within the stipulated period otherwise supply may be rejected and returned to the firms on firms expenses
  29. The rates are accepted on the district understating that these are not charged higher than those charged from the GOI rates and other Govt. Institution.
  30. In case of short/defective supply the firm will be informed immediately after the supply is received in the State Programme Committee (Blindness), Rajasthan, Jaipur.
  31. The rejected supply from the Central Store of the hospital/ State Programme Committee (Blindness) will be lifted at the entire cost and risk of the firm State Programme Committee (Blindness) Swasthya Bhawan, Tilak Marg, C-Scheme,

Rajasthan, Jaipur will not bear any expenses on this account. The material will be lying in the State Programme Committee (Blindness) premises at their own risk and cost.

32. **ARBITRATION** - In the event of any dispute or difference arising out of or in any way touching or concerning this agreement whatsoever the same shall be referred to the sole arbitration of the Director whose decision thereon shall be final and binding on the parties thereto. The Arbitration and Conciliation Act, 1996, deemed to have come into force on 25.01.1996 shall apply to arbitration proceeding, the expression Director Administration shall include and acting/effecting Director (PH) Administration.
33. **JURDICTION** - Any matter dispute or reference between the parties arising of this agreement/contract will have the jurisdiction of Jaipur Rajasthan
34. The Director (P.H.) & Chairman State Programme Committee (Blindness), Rajasthan, Jaipur shall be the Competent Authority for black listing. In normal circumstances black listing can be resorted by the Competent Authority for a period not exceeding five year ordinarily in the cases of failure or fault in the performance or responsibilities or breach of terms and conditions of DNIT or MOU or any agreement or contract as the case may be. Before an order to the effect of black-listing is passed an opportunity of being heard shall be accorded.
35. Secondly the Competent Authority may resort to black-listing for a period exceeding five year or in perpetuity if the gravity, magnitude or culpability of conduct requires stern action. An illustrative (not exhaustive) list of such acts are given below :-
- I. Dishonest/Fraudulent/Sharp Practices indulged in by the party concerned.
  - II. Misappropriation of Government Money
  - III. Advancing a claim on the basis of forged documents.
  - IV. Wrong Refraction of Children so not Improving Vision.
  - V. Material concealment/ suppressions of facts or gross misrepresentation of facts.
  - VI. Conviction for an offence involving corruption or any other serious act or conduct etc.. Any other case or situation involving National Security
36. Before giving supply order if required sample evaluation will be done by a committee and sample will have to be submitted within 3 days if asked for.

37. The Spectacles of good quality from reputed firms/brand will be accepted only.
38. The total supply will be small supply orders depending upon the number of glasses required on need bases manner.
39. The delivery of spectacles will have to be made within 21 days after Refraction of Children
40. The supply of spectacles will be valid for a period of 3 months from the date of issues of supply order.
41. Only those school will be examined where no school eye screening work have occurred since last two financial year.
42. Only 6-14 year age children should be provided spectacles (if defective vision is identified by able & experienced ophthalmic. Assistant) along with record slip.
- 43- Maximum number of spectacles Distribution must not cross more than 8 - 10% of total available student in the school.
- 44 At least one school teacher must be trained in SES works & get his/her help & provide a vision chart to the school.
45. Children with cataract, Squint, Corneal Opacity etc. must be referred to district hospital & attach a copy of list of such children CM&HO of the District.
46. Performa-I & Performa-II must be submitted to concern CM&HO's with complete detail (data entry must be done [www.npcb.nic.in](http://www.npcb.nic.in) by MIS Software)
47. CM&HO's/DPM must verify it 5% Cases of SES works & will send his Approval to Director (P.H.)& Chairman State Health Society, NPCB National Programme for Control of Blindness, Rajasthan, Jaipur

## **CHAPTER-2**

### **SCHEDULE OF REQUIREMENTS-**

**"Commercial Document containing earnest money and other documents including tender documents duly signed by the bidder on every page" (Technical bid\*\*)**

- Financial bid should consist price schedule only.
- \*\* Technical bid should consist of the following:
  - A. Earnest money as mentioned in the condition no. 3 of chapter no. 1 of this tender document.
  - B. Income tax/updated tax return of last 2 years.
  - C. Document showing turnover of Rs. 3 lacs of above per year of the similar material.
  - D. Balance sheet for last 2 year duly audited by the Chartered Accountant.
  - E. Attested photocopy of PAN Card. VAT No. & CST No.
  - F. Brochure/ Pamphlet of the material offered by the bidder giving full detail of brand and manufacturer name.
  - G. Name, address, contact number, designation/ capacity of person signing tender document.
  - H. Individual signing the bid of other documents connected with the contract shall indicate the full name below the signature and must specify whether he is signing as:
    - a) A sole proprietor of the firm or constituted attorney of sole proprietor.
    - b) A partner of the firm, in which case he must have authority to represent for arbitration of disputes concerning the business of the partnership firm either by virtue of the partnership agreement or power of attorney.
    - c) Constituted attorney of the firm.

**Note :-**

1. In case of (b) above, a copy (duly attested by a notary public of the partnership agreement of general power of attorney or affidavit (on stamp paper) by the partners, admitting execution of the partnership agreement or the General power of attorney, should be furnished.
2. In case of partnership firms, where no authority to refer dispute concerning the business of the partnership has been conferred on any partner of the firm, a person signing the letter form or any other documents forming the part of the contract on behalf of another shall be deemed to be warranting that he has authority to sign such documents and if, on enquiry it appears that the person has no authority to do so, the Director (PH) & President SPC (Blindness) may without prejudice to other civil and criminal remedies, cancel the contract and make or authorize execution of contract/ intended contract at the risk and cost of such person and hold the signatory liable to the Director (PH) & President SPC (Blindness) for all cost and damages arising from the cancellation of the contract including any loss which the Director (PH) & President SPC (Blindness) may have on account of execution of contract/ intended contract.

Individual signing the tender of other documents connected with the contract shall indicate the full name below the signature and must specify the capacity and authority under which he signs such documents and shall also submit documentary evidence of his authority duly attested by a Notary Public.

The "Financial Bid" of only those bidders will be opened who qualify the "Technical Bid".

## **CHAPTER-3**

### **Technical Specification**

Frame size: For children aged 6-14 years, frame material-Good quality sheet/Polycarbonate/ Metal colored, Powder-From 0.25 to 8.00 Diopters spherical (+or-) or more with cylindrical powder as per requirement, Glass-American White Glass. Packing-in hard case (Dabi) with the inscription. Should be free from air bubbles, Scratches, waves and irregular shapes and carry three months warranty for repair or replacement for any manufacturing/fitting defect (e.g. Loose hinges ) free of cost.

## CHAPTER-4

### PRICE SCHEDULE

| Sr. No. | Name of the Item                                                                           | Qty.  | Price in Rs.<br>per Unit | Amount |
|---------|--------------------------------------------------------------------------------------------|-------|--------------------------|--------|
| 1.      | Spectacles for School<br>Children (Onsite Delivery<br>with Screening and one follow<br>up) | 10920 |                          |        |

Total Amount in Words + Rs. \_\_\_\_\_

Note:- 1- All Children of 6-14 year age should be screened & Refraction should be done first and than suitable glasses will be distributed to schools of district.

2- The quoted rates should be inclusive of all taxes, levies, Octroi, Insurance, Carriage & transportation loading/un-loading, installation distribution etc. the rates shall be net and nothing extra shall be payable over & above the accepted rates.

(Signatures of the tender)

(Seal)